

ACADEMIC AFFAIRS GROUP

Group Leader: *Kimberly Potter* **Attorney:** *Murphie Chappell*

Primary Clients: *Provost/Provost's Office, Academic Deans*

- ◇ Faculty Tenure, Promotion and Grievances
- ◇ Faculty Employment Contracts
- ◇ Immigration in Employment
- ◇ Academic Integrity

CONSTITUTIONAL LAW AND FIRST AMENDMENT GROUP

Group Leader: *Jerry Blakemore* **Attorney:** *Kimberly Potter*

Primary Clients: *Chancellor, Chief of Staff, Provost/Provost's Office, Vice Chancellor for Student Affairs, Academic Deans*

- ◇ Constitutional Law/First Amendment Issues

EMPLOYMENT GROUP

Group Leader: *Kimberly Potter* **Attorney:** *Murphie Chappell*

Primary Clients: *Associate Vice Chancellor for Human Resources*

- ◇ State Human Resources Act Employment Matters (subject and exempt)
- ◇ Workers' Compensation
- ◇ Equal Opportunity/EEOC
- ◇ Employment Contracts

BUSINESS TRANSACTIONS, RESEARCH, AND TECHNOLOGY GROUP

Group Leader: *Enyonam Williams* **Staff:** *Andrew Snoddy*

Primary Clients: *Vice Chancellor for Research and Engagement, Vice Chancellor for Finance and Administration, Vice Chancellor for Advancement, Vice Chancellor for Information Technology Services, Weatherspoon Art Museum*

- ◇ Sponsored Research/Grants
- ◇ Fee for Service
- ◇ Research Compliance and Misconduct
- ◇ Tech Transfer
- ◇ Outside Activities
- ◇ Conflict of Interest and Commitment
- ◇ Intellectual Property (Copyright, Trademark & Infringement)
- ◇ Confidentiality/Nondisclosure Agreements
- ◇ Purchasing/Procurement
- ◇ Contracts, Agreements, Memorandums of Understanding (including Athletics)
- ◇ Information Technology Services (including Software licensing)
- ◇ Associated Entities
- ◇ Advancement/Fundraising
- ◇ Affiliation/Internship Agreements

REAL PROPERTY GROUP

Group Leader: *Murphie Chappell* **Staff:** *Andrew Snoddy*

Primary Clients: *Vice Chancellor for Finance and Administration, Associate Vice Chancellors for Finance and Administration*

- ◇ Capital Projects
- ◇ Real Estate Transactions
- ◇ Leasing

LITIGATION GROUP

Group Leader: *Kimberly Potter* **Attorney:** *Enyonam Williams*

- ◇ Monitoring all relevant Federal and State litigation and advising on potential impact
- ◇ Managing all University-related threatened or actual litigation
- ◇ Subpoena responses
- ◇ Serving as primary liaison to Federal and State Agencies
- ◇ Responding to and managing all Civil, Tort, and any other claims against the University
- ◇ Serve as primary liaison to the NC Department of Justice and US Department of Justice

POLICY AND COMPLIANCE GROUP

Group Leader: *Jerry Blakemore* **Attorney:** *Enyonam Williams*

Primary Clients: *Chancellor, Chief of Staff, Provost, Chancellor's Council*

- ◇ University Compliance Program Coordination
- ◇ Policy Administration
- ◇ Regulatory Compliance (including HIPAA, GDPR, Export Controls, HEA)
- ◇ Youth Programs Oversight
- ◇ Ethics

GOVERNANCE GROUP

Group Leader: *Jerry Blakemore* **Attorney:** *Enyonam Williams*

Primary Clients: *Chancellor, Chief of Staff, Associate Chief of Staff, Chancellor's Council*

- ◇ Board of Trustees
- ◇ Board of Governors (monitor and advise UNC Greensboro personnel as appropriate)
- ◇ Open Meetings
- ◇ Political Activities
- ◇ Media Relations

STUDENT AFFAIRS GROUP

Group Leader: *Jerry Blakemore* **Attorney:** *Murphie Chappell*

Primary Clients: *Vice Chancellor for Student Affairs, Vice Chancellor for Enrollment Management*

- ◇ Enrollment Management (Registrar, Family Educational Rights and Privacy Act (FERPA), Financial Aid, Scholarships)
- ◇ International Programs
- ◇ Student Affairs (Student Activities, Student Conduct, Title IX)

ATHLETICS GROUP

Group Leader: *Murphie Chappell* **Attorney:** *Jerry Blakemore*

Primary Clients: *Athletics Director, Associate Athletics Directors*

- ◊ Business Transactions, Contracts, Memorandums of Understanding (*Enyonam Williams*)
- ◊ NCAA Compliance
- ◊ Coaches' Contracts
- ◊ Monitoring Name, Image, and Likeness

PUBLIC RECORDS AND FERPA PRACTICE GROUP

Group Leader: *Murphie Chappell* **Staff:** *Andrew Snoddy*

- ◊ NC Public Records Act Requests
- ◊ Solomon Amendment Requests
- ◊ Student Directory Information Requests (FERPA)

RISK MANAGEMENT AND PUBLIC SAFETY GROUP

Group Leader: *Jerry Blakemore* **Attorney:** *Enyonam Williams*

Primary Clients: *Chief of Police, Associate Vice Chancellor for Campus Enterprises and Risk Management*

- ◊ Risk Management
- ◊ Contracts, Agreements, Memorandums of Understanding
- ◊ Threat Assessment
- ◊ Campus Safety
- ◊ Public Safety Reforms
- ◊ Emergency Planning and Response
- ◊ Youth Programs

PROFESSIONAL DEVELOPMENT

- ◊ Faculty and Staff Training Sessions (*Subject Matter Experts*)
- ◊ Law Student Residents and Internship Program (*Enyonam Williams*)

PROFESSIONAL ADMINISTRATIVE SUPPORT

Elizabeth Restivo reports directly to the Vice Chancellor for Institutional Integrity and General Counsel as the office's Executive Assistant and provides administrative support for the General Counsel and the attorneys. Additionally, Elizabeth supports the Compliance, Audit, Risk Management and Legal Affairs (CARL) Committee of the Board of Trustees. She also provides administrative support for the policy review process.

Andrew "Drew" Snoddy serves as our Paralegal and reports directly to **Murphie Chappell** while providing support and working directly with the attorneys across all practice groups. Drew is one of the primary OIIGC contacts for public records requests and affiliation agreements.